

BY-LAWS

FALLON COUNTY LIBRARY, INC.

ARTICLE I

NAME AND PURPOSE

The name of this organization shall be known as Fallon County Library, Inc and shall be a non-profit organization. There shall be no stock issued and all conduct of said organization shall be in conformity with the Montana Non-Profit Corporation Act.

The principal place of business shall be Baker, Fallon County, Montana.

The purpose of this organization is for educational purposes. The organization will develop, implement and evaluate all programs concerned with providing books, educational and historical materials, computer access and any other documents, which will assist and educate the citizens of Fallon County, Montana and the surrounding area. This Library shall be open to the general public.

ARTICLE II

BOARD OF DIRECTORS

- A) The Board of Directors shall consist of five individuals as approved by the Board of County Commissioners of Fallon County, Montana.
- B) The terms of Directors shall be established by the Board of County Commissioners of Fallon County, Montana.
- C) The Board of Directors shall meet the second Tuesday of each month at 12:00 P.M. in the Fallon County Library or such other time and place as the Board may determine. A special meeting may be called at any time by the President or Vice-President or at the call of two members of the Board, provided a notice is given to all Directors in advance of the meeting.
- D) Members of the Board of Directors cannot be denied appointment to the Board because of race, sex, or creed.
- E) Roberts Rules of Order shall govern in the parliamentary procedure of the Board meetings.

ARTICLE III

OFFICERS

The officers of the organization shall consist of the following:

- A) President shall be elected by the Board of Directors on an annual basis at the June meeting each year. The President shall preside at all meetings.
- B) Vice-President shall be elected by the Board of Directors on an annual basis at the June meeting each year. The Vice-President shall preside at all meetings in the absence of the President.
- C) The Library Director shall serve as Secretary to the Board of Directors.
- D) The Officers of the organization will also be Directors.

ARTICLE IV

ROLES AND RESPONSIBILITIES

- A) The organization shall develop operational policies, procedures and programs for approval by the Fallon County Commissioners.
- B) Recommend to the Fallon County Commissioners the addition of new Directors.
- C) Develop procedures for proper notification of all meetings and hold meetings in compliance with open meeting laws of the State of Montana.
- D) Develop procedures to allow for and encourage public participation at all meetings.
- E) Evaluate all programs and procedures established at the Library.
- F) Evaluate the performance and duties of the Library Director.
- G) Make recommendations to the Fallon Commissioners in regard to budgeting of finances.

ARTICLE V

MONETARY CONTROLS

The organization shall have all finances and accounting records maintained by Fallon County, Montana.

ARTICLE VI

AMENDMENTS

- A) Amendments to these By-laws must be in writing and submitted to the organization thirty (30) days prior to the next regular meeting.
- B) Two-thirds (2/3) of the Board of Directors must be in favor of any amendments to be presented to the Fallon County Commissioners for their evaluation.

Original Trustees:
October 3, 1983

Reviewed by Trustees:
April 12, 2016

Chairman: Anastasia Corey

Mark Jacobsen

Vice-Chairman:

La Tonne Reetz

Trustee: Victor R. Uttke

Sharon Huether

Trustee: Leona Bechtold

Claudine O'Connor

Trustee: David Huether

Gaye Sander

Trustee: John Hecker