

POLICY MANUAL

Fallon County Library Baker MT

Leave Policy

1. Fallon County Library will adhere to all of Fallon County Leave policies, including Sick Leave, Sick Leave Direct Grant, Annual Vacation Leave, Military Leave, Jury Duty or Witness Leave, Maternity Leave, Leave of Absence Without Pay, and Family and Medical Leave.
2. Leave requests may be granted, denied or cancelled **at the discretion of the Director of the Library**, ensuring at all times library operations will in no way be diminished.

Reviewed/Approved:

10/09/18